

S.I. 2010 No. 54

Statistics Act
Cap. 192

CENSUS (POPULATION AND HOUSING)
REGULATIONS, 2010

Arrangement of Regulations

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**Statistics Act
Cap. 192**

**CENSUS (POPULATION AND HOUSING)
REGULATIONS, 2010**

The Minister, in exercise of the powers conferred on him by section 13 of the *Statistics Act*, makes the following Regulations:

1. These Regulations may be cited as the *Census (Population and Housing) Regulations, 2010*. Citation.

2. For the purposes of these Regulations, Interpre-

“census” means the census directed to be taken under section 5 of the Act;

tation.

“census day” means 1st May, 2010;

“census form” means the form approved by the Director under regulation 5;

“census data” means the particulars set out in the *Schedule*; Schedule.

“census information” means the facts collated, analysed and presented as a result of the census;

“dwelling unit” means the house, apartment or other place of residence occupied by the person from whom census data is taken;

“enumeration” means the process of recording names, addresses and the collection of census data;

“enumeration district” means any one of the districts into which Barbados is divided under regulation 6;

“enumerator” means a person appointed as an enumerator under regulation 7;

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“Order” means the *Census (Population and Housing) Order, 2010*;

“senior supervisor” means a person appointed as a senior supervisor under regulation 7;

“supervisor” means a person appointed as a supervisor under regulation 7.

Census data
to be
furnished.

3. On the taking of the census, the census data, shall be furnished by the following persons and shall be in respect of those persons who are alive at midnight on census day:

- (a) every adult person with respect to himself and all children or others for whom he may be responsible in Barbados;
- (b) the head of each household or any other responsible member of the household with respect to himself and all persons who on census day are members of that household;
- (c) the proprietor or manager of every hotel, boarding or lodging house, boarding school, child care institution, hostel or other similar institution, or any person duly authorised for the purpose by such proprietor or manager, with respect to all persons who are members of that institution;
- (d) the person in charge of every hospital, nursing home, home for the aged and infirm, or other similar institution with respect to all persons who on census day are members of that institution;
- (e) the superintendent or principal of every prison or reform school with respect to all persons who are inmates or pupils of that prison or reform school on census day; and
- (f) the police officer in charge of every police station with respect to all persons who on census day are in custody on the premises of that station.

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| <p>4. The particulars to be furnished on the taking of the census are those set out in the <i>Schedule</i>.</p> | <p>Particulars to be furnished. <i>Schedule</i>.</p> |
| <p>5. The census data and particulars prescribed in regulations 3 and 4 shall be recorded on the census form approved by the Director.</p> | <p>Forms.</p> |
| <p>6. The Director shall divide Barbados into enumeration districts and shall prepare a detailed description in writing of every enumeration district and its boundaries for the purpose of the census.</p> | <p>Division of Barbados into enumeration districts.</p> |
| <p>7. (1) The Director may appoint such a number of suitable persons as the Director considers necessary to be</p> | <p>Appointment and assignment of suitable persons to districts.</p> |
| <p style="padding-left: 20px;">(a) senior supervisors to coordinate and supervise the work of an appropriate number of supervisors and enumerators.</p> | |
| <p style="padding-left: 20px;">(b) supervisors to assist in the training and control of enumerators in the execution of their duties; and</p> | |
| <p style="padding-left: 20px;">(c) enumerators to collect the census data.</p> | |
| <p>(2) A supervisor and an enumerator may be assigned to one or more enumeration districts.</p> | |
| <p>(3) Notice of the appointment or the cancellation of appointment of every senior supervisor, supervisor and enumerator shall be published in the <i>Official Gazette</i> and in one or more of the newspapers published in Barbados.</p> | |
| <p>(4) Where it appears to the Director that a senior supervisor, supervisor or enumerator is unfit to perform his functions under the Act or these Regulations the Director may terminate his appointment and may appoint some fit and proper person in his place to perform those functions.</p> | |

Functions
of senior
supervisor.

8. The functions of a senior supervisor are to
- (a) give all necessary instruction to supervisors in his supervisory area or areas;
 - (b) serve as a linkage between the census office, supervisors and enumerators;
 - (c) deliver kits, stationery and census forms to supervisors and ensure their safe return;
 - (d) solve any problems which may arise from time to time;
 - (e) keep check on the progress of enumeration;
 - (f) prepare and submit reports on the progress of enumeration;
 - (g) attend training sessions for supervisors and enumerators; and
 - (h) ensure that supervisors are fully aware of the boundaries of their enumeration districts.

Functions
of super-
visor.

9. The functions of a supervisor are to
- (a) take each enumerator around the boundaries of his enumeration district;
 - (b) give all necessary instructions to enumerators in his enumeration district;
 - (c) issue to the enumerators the census forms and other articles necessary for the taking of the census;
 - (d) examine all entries made on a census form by an enumerator and, where it appears upon examination that any census data on any census form is defective or has been omitted, require the enumerator responsible for filling out the form to take the necessary steps to correct the defective information;

- (e) arrange for the enumeration of all persons and housing in his enumeration districts;
- (f) receive, examine, and transmit to the Director within the time prescribed by the Director all completed census forms and other articles delivered to him by the enumerators under his control;
- (g) arrange for the carrying out of any checks in an enumeration district which the Director may require after the census is complete; and
- (h) carry out generally all instructions issued to him by the Director for the purpose of taking the census.

10. The functions of an enumerator are to

Functions
of
enumera-
tors.

- (a) notify the supervisor of his enumeration district and the Director of every permanent change of his address within 2 days of that change;
- (b) preserve carefully any written instructions, books, forms, documents or any other articles or things issued to him in connection with his enumeration district and return them to the Director on the conclusion of the enumeration or when called upon to do so;
- (c) visit personally within the periods specified by the Director every person specified in regulation 3 or such other relevant person and every dwelling unit, building and household in his enumeration district to obtain the census data necessary for the completion of the census form and to complete the census form accurately and faithfully;
- (d) make further visits to dwelling units, buildings and households, where on a first visit thereto the required information cannot be obtained and on the direction of the supervisor to revisit any

dwelling unit, building or household for the purpose of supplying omissions or correcting or verifying entries on a census form; and

- (e) carry out generally such instructions of the Director or of the supervisor of his enumeration district as may be issued for the purpose of taking the census.

Entry onto premises.

11. The Director and every senior supervisor, supervisor and enumerator appointed under these Regulations may, for any purpose connected with taking of the census, enter any premises and make such enquiries of any person found therein as they consider necessary for the performance of their duties.

Compilation of census information.
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12. The Director shall, in accordance with section 6 of the *Statistics Act*, use the census data to compile census information in respect of Barbados generally or with respect to any part of Barbados.

SCHEDULE

(Regulation 4)

Particulars in relation to the census data to be furnished

1. In respect of every person usually resident in Barbados, the following particulars are required:

- (a) name, date of birth, age, sex, marital status, relationship to head of household, presence of mother in household, presence of father in household, ethnic group, religion, any disability or major impairment;
- (b) place of birth, present place of residence, place of residence one year ago, place of residence 5 years ago, year of migration to Barbados, where applicable, and where a person has left Barbados the place to which they migrated; and
- (c) attendance at school, college or university, highest level of educational institution ever attended, number of years of schooling, examinations passed, main subjects studied, highest level of education attained, occupation or profession for which trained or being trained, whether the training was completed, duration of training, place of training.

2. In respect of females aged 15 to 64, the following particulars are required:

- (a) total number of liveborn children and children still alive;
- (b) date of birth of the first liveborn child and the age of the mother at the birth;
- (c) date of birth of the last liveborn child;
- (d) number of live births during the last 12 months; and
- (e) status and duration of consensual union.

3. (1) In respect of persons aged 15 years and over, the following particulars are required:

- (a) occupation or profession for which trained or being trained, whether the training was completed, duration of training, place of training;
- (b) main activity during the past 12 months;
- (c) occupational status during the past 12 months;
- (d) months worked during the past 12 months;
- (e) type of job or occupation during the past 12 months;
- (f) type of industry or business in which the person was engaged during the past 12 months;
- (g) sources of livelihood other than from employment;
- (h) normal pay period from main occupation or job;
- (i) gross income from main occupation; and
- (j) involvement in agricultural activity.

(2) For persons who have not worked during the past 12 months, whether they are in receipt of a monthly income or other periodic source of income from sources of livelihood other than employment.

4. (1) For persons who are involved in agricultural activity:

- (a) area of involvement in agricultural activity;
- (b) type of agricultural activity;
- (c) main reason for involvement in agricultural activity;
- (d) tenure of the agricultural land;
- (e) total area of agricultural land owned, rented, leased or operated rent free;

- (f) parish in which agricultural land is located;
- (g) whether agricultural land is under cultivation; and
- (h) main source of water supply.

(2) For persons who are not involved in agricultural activity, whether they own agricultural land.

5. In respect of the dwelling unit, the following particulars are required:

- (a) type of dwelling unit;
- (b) material of outer walls;
- (c) material of roof;
- (d) number of rooms;
- (e) number of bedrooms;
- (f) number of bathrooms;
- (g) occupancy status;
- (h) type of tenure of dwelling unit;
- (i) rent of dwelling per rental period;
- (j) type of tenure of land;
- (k) rent of land and the rental period for the land;
- (l) whether rented fully furnished, semi-furnished or unfurnished;
- (m) water supply;
- (n) toilet facilities;

- (o) type of lighting used;
 - (p) source of energy used for cooking;
 - (q) year dwelling unit was built;
 - (r) type of appliances or household equipment in the dwelling unit; and
 - (s) number of private motor vehicles kept at the dwelling unit and which are available for household use.
6. In respect of the household, the following particulars are required:
- (a) access to the internet and the type of internet connection available;
 - (b) number of persons who have emigrated from the household since the last census; and
 - (c) number of persons who were victims of crime in the last 12 months.

Made by the Minister this 29th day of April, 2010.

PATRICK M. T. TODD
Minister responsible for Statistical Services.